



SISWeb, your UCD Email and Brightspace

Hi, my name is Jake. Today, I am going to talk to you about three UCD systems: SISWeb, Brightspace and your UCD email account.

You can find all the links mentioned in this video on the [UCD Current Students website](#). The way you log in can be slightly different depending on if you are a current student or another type of user. Please follow the path outlined for your specific account type.

If you need more detailed instructions on the login process itself, please check out our video titled [How to Login to UCD IT Systems](#) on our current students website.

SISweb is a portal which gives you access to services and information. You never lose access to SISWeb, even after you graduate or if you leave UCD before completing your programme.

To log in go to www.ucd.ie/connect and click on the SISWeb icon.

SISWeb is your student portal where you can access and manage their records, register for modules, pay fees, view timetables, and find important documents like transcripts. Alumni can also login to SISWeb to access and order official documents.



Students are given access to a UCD email account shortly before their programme begins.

IT Services will send an email to the personal email address we have on file for you, letting you know your UCD email address and when you can access it. To login to your UCD email account, go to www.ucd.ie/connect and click on the Gmail for students icon.

Current students have access to their UCD email account for the duration of their programme. You're able to keep your UCD email account for roughly 6 months after your last registered term.

At this point, it will be deactivated. Once your email account has been deactivated, emails and any files saved in Google drive won't be recoverable, so make sure to transfer any important files before you leave UCD.

To log into Brightspace, go to ucd.ie/connect and click on the Brightspace icon.

It's important to note that before you're able to log into Brightspace you must confirm your registration in SISWeb. Until you choose your modules, you won't see anything in Brightspace.

Keep in mind that it can take a few hours for any changes to your registration to be reflected in Brightspace. All current students have access to Brightspace, but your access will expire roughly 6 months after you complete your programme.

If you have any questions contact the Student Desk at UCD.ie/AskUs and we'll be happy to help.

Thanks for watching, bye.